

A photograph of a business meeting in a modern office. A man with a beard and a woman are in the foreground, smiling and looking at each other. Other people are visible in the background, also engaged in conversation. A large red rectangle is overlaid on the right side of the image, containing the title and subtitle.

GUIDELINES FOR DANISH VAT

For business meetings



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1. INTRODUCTION

This guide about Danish VAT is aimed at businesses and organisations arranging meetings in Denmark. By “meeting” is meant that you do not charge any participation fee from the attendees, e.g. a marketing event, a staff venue, a seminar for customers, or a board meeting.

In general, as in all other EU countries, VAT is due in Denmark on the cost you hold for the meeting. But as you do not charge a participation fee on your meeting event, you are not liable to VAT register in Denmark.

However, with a few exemptions, businesses can obtain VAT refund of meeting costs if the business would have been VAT liable if it had been established in Denmark. Thus, as a VAT liable business you will be able to apply for a Danish VAT refund on your meeting costs.

VAT is the only tax due in Denmark. Danish cities do not charge tourist- or environmental taxes.

2. VAT LIABLE BUSINESSES IN DENMARK

In Denmark, most businesses are considered VAT liable. Thus they are entitled to a VAT refund. This includes e.g. car manufacturers, audit companies, lawyers, building constructors, logistic businesses, IT companies and service providers.

The following businesses are VAT exempted:

- Insurance companies
- Financial institutions
- Hospitals, medical care, dentists and similar health care services and social services
- Non-profit organisations with a political, trade union, religious, patriotic, philosophical, philanthropic or civic nature, provided this exemption is not likely to cause distortion of competition
- Non-profit sports organisations.

Please note that some of the businesses mentioned above may have a partly VAT liable business. Financial institutions, for instance, operate VAT liable leasing activities, which - seen from a Danish point of view – makes the business partly VAT liable and thus entitled to partial VAT refund.

3. VAT REFUND

With a few exemptions only, input VAT on all purchases with Danish VAT, e.g. accommodation and meeting services, are refundable for VAT liable businesses.

The following services are not VAT refundable or only partial VAT refundable:

- Restaurant meals and gala dinners – here you are only entitled to deduct $\frac{1}{4}$ of the VAT.
- Entertainment – however, artists (singers, dancers, actors and DJ's) are VAT exempted.

Businesses domiciled in the European Union

If your business is established in the EU, you must submit the application for VAT refund electronically via your own VAT Authorities homepage. This must be done no later than 30 September following the year the cost has incurred.

Businesses domiciled outside the European Union

If your business is established outside EU, you must use form **31.004** for application. The form must be sent to the Danish VAT Authorities on the following address:

SKAT
Udland Momsrefusion & Momsregistrering
Pioner Allé 1
DK-6270 Tønder

The above VAT authority must receive the application no later than 30 September following the year the cost has incurred. Also, the application must include the original invoices for which you are seeking the VAT refund.

4. ZERO-RATED SERVICES

A number of services from Danish suppliers to your business can be supplied without Danish VAT if invoiced to your home address. This includes meeting packages.

Furthermore, if your business is established in the EU, you can receive the following services without Danish VAT:

- Rent of equipment and staff
- Communication lines.

Please note that these services may be subject to VAT (reverse charge) in the country your business is established in.

This leaflet is based on general terms. Where any of the above assumptions are not valid, we recommend specific advice is obtained.

The leaflet sets out our interpretation of the relevant Danish tax law and practice in this area. For the avoidance of doubt, we confirm that we have no responsibility to update the report for any changes in law and practice that take place after the leaflet has been published.

